



Talbot Primary School  
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## **Talbot Primary School** **Late Pick-Up (Parent Information)**

The school day finishes at **3:10pm** where you are expected to pick up your children. If you are unexpectedly delayed, your child will remain in class until **3:20pm**.

After this time, they will be taken to Talbot Stars Afterschool Club and staff will attempt to contact you.

If there is no response from the parent / carer **by 3:30pm**, or if no valid reason is given in advance \*(Valid reasons do not include running late), you will be liable for a **£9.00** fee for your child to attend Talbot Stars Afterschool provision.

In the case of a pupil still not collected by **4:00pm with no contact** from the parent / carer, the school's Safeguarding Lead will be notified and will contact Social Care for advice.

***Each half term parents will be notified, by letter, if they have been late to collect children 5+ times. This will be monitored over the school year.***

*(Under Section 175 of the Education Act 2002, Local Authorities and Schools have a duty to safeguard and promote the welfare of children. This duty should include making arrangements for dealing with children with children not collected at the end of the school day or at the end of a school activity which is authorised by the school).*

